

FAIR TESTING AND ETHICS STATEMENT

We believe most examinees manage themselves with integrity and are disturbed when they observe others cheating. Examinees are expected to maintain the highest standards of conduct. Using or attempting to use unauthorized assistance, material or study aids during an examination, including but not limited to:

1. Launching a secure exam outside of the proctored testing site.
2. Copying from others.
3. Providing or receiving information about all or part of an exam, including answers (e.g., telling someone or publishing what was on your exam or being told this information)
4. Having or using a "cheat sheet" (i.e., a piece of paper with answers, formulas, information or notes) that is not specifically authorized.
5. Having or using a communication device such as a cell phone, pager, PDA or electronic translator to send or obtain unauthorized information.
6. Taking an exam for another student, or permitting someone else to take a test for you.
7. Asking another individual to give you improper assistance, including offering money or other benefits.
8. Asking for or accepting money or any other benefit in return for giving another individual improper assistance.
9. Altering an assessment report and resubmitting it.
10. Gaining or providing unauthorized access to examination materials.

Note: Simply having possession during an exam of any prohibited or unauthorized information or device, whether or not it is actually used, is an act of dishonesty and will be dealt with as such.